



Progress in Implementing Maui's  
Strategic Plan for Long-Term Care and  
Supportive Services

**“Aging with Aloha™”**

**Strategically.....**

*“Getting our Hale (House) in Order”*

*“Organizing and Getting the Word Out”*

*“Educating and Training Today’s Generations and Preparing Future Generations”*

*“Influencing Change”*

Maui Long Term Care Partnership  
Annual Report  
June 2006

Maui Long Term Care Partnership is supported by the Robert Wood Johnson Foundation through its Community Partnerships for Older Adults (CPFOA) national initiative. CPFOA seeks to foster community partnerships that are improving long term care and supportive services systems to meet the current and future needs of older adults.



**Tony Krieg**

## **A Message from the Core Leadership Team Chair**

Greetings and welcome to the annual meeting of the Maui Long Term Care Partnership. I'm proud of the people who continue to contribute timeless energy and hours to the Partnership. People are committed to constantly find creative solutions to help our frail, elders on Maui. Mahalo to every member of the Partnership for your contributions.

Many thanks to the Partnership's project staff, led by Rita Barreras, for a job well done. The Partnership could not have moved forward without their professional assistance.

To our elders, know that the Partnership has you "top of mind". We know that the "tsunami of aging" is upon us and we are looking for every solution so that you can rest knowing that Maui has a strong home and community based system of long term care. We are monitoring and exploring opportunities with the recent changes in the Deficit Reduction Act as they relate to the Medicaid Program. We will continue to keep the public informed.

## **Aloha from the CORE LEADERSHIP TEAM**

Hale Makua (*Tony Krieg*), Hale Mahaolu (*Roy Katsuda, Kathy Louis*), Maui Economic Opportunity, Inc. (*Sandy Baz, Caesar Gaxiola*), Maui Adult Day Care Centers (*Sandy Freeman*), Hospice Maui (*Greg LaGoy*), Kaunoa Senior Center (*Sylvia Sakaki, Sarah Shim, Robin Tanaka*), Kula Hospital (*Anne Trygstad, John Schaumburg*), Care Home Operators Association (*Romaulda Ines*), Maui Memorial Medical Center (*Wes Lo*), Department of Health (*Dr. Lorrin Pang*), Maui County Office on Aging (*John Tomoso, Jo Reyes, Norma Circle*), Maui Community College Rural Development Project (*Barry Gay*), Central Maui (*Joan Yokoyama, Rick Medina, Harry Hasegawa*), East Maui (*Malia Henderson*), North Maui (*Jo Reyes*), South Maui (*Pat Rouse, Mary Plaunt*), Upcountry Maui (*Rosemary Robbins, Elliott Krash*), West Maui (*May Fujiwara, June Kaaihue*), Caregiver Representatives (*Mary Plaunt*), Members At-Large: County of Maui (*Jo Anne Johnson, Mercedes Neri*).



**Rita Barreras**

## **A Message from the Project Director**

*Aloha!* Welcome to the 2006 Annual Meeting of the Maui Long Term Care Partnership. We hope you enjoy the progress reports and stories from the field at this meeting. The working committees and regional teams have diligently stayed on course with their work. This meeting is important. The Partnership is near completion of the Robert Wood Johnson Foundation grant work (about 15 months left) and there is a critical question about sustainability of the Partnership. It must be addressed now. You will hear from presenters at this Annual Meeting about the results from a survey that was done recently to get some perspective from Partnership members about their views about continuing the Partnership. This information will be helpful in deciding the Partnership's next steps beyond 2008. We also have entertainment and fun in store for you!

**Project Staff:** Rita Barreras, MUA, Project Director, Gerri Shapiro, MS Ed, Project Specialist, Ray Henderson, Planner/Organizer, Dot Gordon, Administrative Assistant, and Renee Gaines, Administrative Assistant.

*Tony Krieg, MPH, has been the CEO of Hale Makua for over 20 years. He is the principle investigator for the Maui Long Term Care Partnership, a project of the Community Partnerships for Older Adults Program funded by the Robert Wood Johnson Foundation. He recently received an award as the Maui Non-Profit Director of the Year..*

**Rita A. Barreras, MUA,** is the Project Director for the Maui Long-Term Care Partnership, a collaborative of Maui public, private, government and non-profit agencies, the community at large, and state-level organizations, that is working together to implement a plan to address the long-term care needs of Maui citizens.



## **Background**

We have come a long way since our first grant award from the Robert Wood Johnson in 2002! The Partnership leveraged funds and volunteers to develop and implement a Strategic Plan for Long Term Care and Supportive Services. In developing the strategic plan, a coalition was formed to include representatives from all areas of the island. Today, we continue to have six regional teams involved in developing solutions to address their priorities. We also have strong committees and task forces that are working to address the four strategic goals that were developed as a result of what the regional teams identified as priorities. At the 2006 Annual Meeting we are concentrating our efforts on the progress we have made and the sustainability of the Partnership.

## **Accomplishments and Financial Status**

This report provides information about the work that has been underway since we received funding to implement the strategic plan. The report also provides a summary of the financial contributions received from the foundation and other partners, expenses, and in-kind contributions. In Year 2 of the implementation phase in-kind contributions were valued at \$216,527. This amount well exceeded the match required by the Robert Wood Johnson foundation and exemplifies the involvement of dedicated people on Maui who are working to solve a complex set of issues. See complete financial charts of revenue, expenditures, and in-kind contributions in this annual report.

The Maui Long-Term Care Partnership is a collaboration of Maui public, private, government and non-profit agencies, the community at large, and state-level organizations, that is working together to implement a plan to address the long-term care needs of Maui citizens.

*Mahalo to our Funders!*

*The Robert Wood Johnson Foundation,  
County of Maui*

*Hawaii Community Foundation*

*Maui Foundation*

*Hale Makua*

*Hale Mahaolu*

*Honpa Hongwanji Mission of Hawaii*

*West Maui Community Voices Project*

# MAUI LONG TERM CARE PARTNERSHIP

“Aging with Aloha™”

## Our Committees:

Core Leadership Team

Policy & Advocacy

Workforce Education

Referral & Services Coordination

Community Development

Marketing

Evaluation

Business Research & Development

Membership Services

Finance

## Our Regional Teams:

West Maui

South Maui

Central Maui

Upcountry Maui

North Maui

East Maui

**Our Vision:** Maui is a place where the spirit of *aloha* (love) and *ohana* (family) is the essence of our *kupuna* (elder) friendly isle.

**Our Mission** is to establish and sustain a comprehensive, coordinated home and community-based model of services for all that will foster quality of life and death with dignity.

### Our Strategies and Goals:

#### **Strategy 1: “Getting our Hale (House) in Order”**

**Goal 1:** Improve access to information about long-term care services (including residential and support services, education, training, and employment) and availability so that people can make informed choices.

#### **Strategy 2: “Organizing and Getting the Word Out”**

**Goal 2:** Increase awareness and knowledge at all levels of society about aging, long-term care and supportive services.

#### **Strategy 3: “Educating and Training Today’s Generations and Preparing Future Generations”**

**Goal 3:** Coordinate and improve a system of education and training to long-term care caregivers in both informal home-based and formal professional situations.

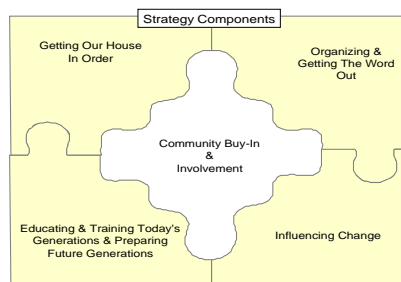
#### **Strategy 4: “Influencing Change”**

**Goal 4:** Develop, implement, and sustain an organized long-term care infrastructure for Maui Island that matches the community’s needs and preferences.

### Our Planned Outcomes:

The strategic plan is the beginning of a long-range process. By the year 2020, the Partnership envisions that all the work activity that is carried out between 2004 and 2020 will reap the following key benefits for Mauians:

- The long-term care bed supply (institutional and residential alternatives) will meet Maui’s needs;
- The majority of older adults will live at home for as long as possible;
- There will be more families caring for their loved elder parents at home;
- There will be more long-term care and support services available in the community that is more affordable and accessible to older adults and their families;
- There will be an adequate workforce to meet care demands;
- There will be more people taking personal action to promote healthy aging and planning for long-term care;
- There will be an attitude that the payer of long-term care costs is a mix, including public and private funding, and personal responsibility for “saving for aging;” and
- There will be more training available and implemented regularly to maintain an adequate supply of skill sets to meet the demands for long-term care.



Designed by Ray Henderson

## Key Year 2 Accomplishments Toward Four Long-Range Goals

### **Goal 1—Improving Access**

Online Search Engine and Data Base Pilot Test. The Partnership began to develop its website to pilot test an online search engine and data base. The pilot test was completed in July 2006 and is being presented at the Annual Meeting on August 9, 2006..

Information and Referral Protocol. The Partnership began the development of parameters for a communication system protocol. Planning was completed for a March 2006 Teaching and Learning session to decide an effective system for information and referral on Maui.

Maui Long Term Care Directory. A collaboration was established between the Maui County Office on Aging, Hale Makua, and the Partnership to develop an information directory. The directory is scheduled for production in August 2006. An evaluation of consumer satisfaction with the directory is planned for Year 3.

### **Goal 2 - Getting the Word Out**

Partnership website. The Partnership hosted and maintained its web-site for general consumer access and use. An evaluation off consumer satisfaction with the website, including the online search engine/data base is planned for Year 3.

Communications Plan. The Partnership established 4 communications goals to continue to increase knowledge and awareness of long term care. This includes engaging County Council members. Over twenty presentations were held and reached about 800 consumers. The Partnership also attended resource fairs to reach the broader public.

Produced products to assist with getting the word out about long-term care. Several videos, created by the Partnership, on various long-term care subjects and forums were produced . These tools are available to the public and will be aired on a repeat basis on local public access television.

Marketing of the Regional Teams. The Partnership disseminated information about long-term care and “saving for aging” at community forums and fairs and planned for more Kupuna Job Fairs and Forums for Year 3.

### ***Goal 3—“Educating and Training Today’s Generations and Preparing Future Generations”***

Long-term care curriculum. The high school pilot project to test a long term care curriculum was completed at Lahainaluna High School. Students participated in an intergenerational Kupuna Forum. They developed a power point presentation about their experiences with the curriculum and working with elders and presented to the Maui Educational Consortium. Plans were made to expand the pilot test to Maui High School in Year 3.

Volunteer Caregiver Pilot Project. The Partnership received funding from the County of Maui for this pilot project to coordinate the work of existing voluntary agencies to form a Maui Volunteer Care Corp. The pilot test is conducted as a collaboration between the Partnership and Na Hoaloha-Maui Interfaith Volunteer Caregivers. Over 80 volunteers were recruited in Year 2. A model training curriculum will be produced in Year 3 for community agencies.

### **Goal 4—Influencing Change**

Maui County Council, Housing and Human Services Committee. The Partnership met with the committee members on November 3, 2006. The Partnership will develop testimony for Maui’s Community Plan process in Year 3.

State Government. The Partnership’s Project Director was requested to serve on the state’s Managed Care Advisory Committee. The Partnership has influenced administrative changes in the Medicaid Program by advocating for a “Going Home Program”. This has led to over 500 people getting discharged from hospitals statewide.

Research and Advocacy Initiatives. The Partnership continued to research the Greenhouse Project, PACE (Programs for All-Inclusive Care for the Elderly), Care Home and Senior Housing issues and advocate for workforce improvement.

Support of Regional Teams. The Partnership continues to provide support to the six regional planning groups to assist them in finding creative solutions at the community-based level. These accomplishments are described in a separate section of this Annual Report.

Catalyst Role. The Partnership informed the Center on Nursing, Oahu, and the HMSA Foundation about a funding opportunity through the Robert Wood Johnson Foundation for a Partners in Nursing Program. HMSA Foundation decided to serve as the applicant. Decisions about funding will be known in Year 3.

# Partnership Members

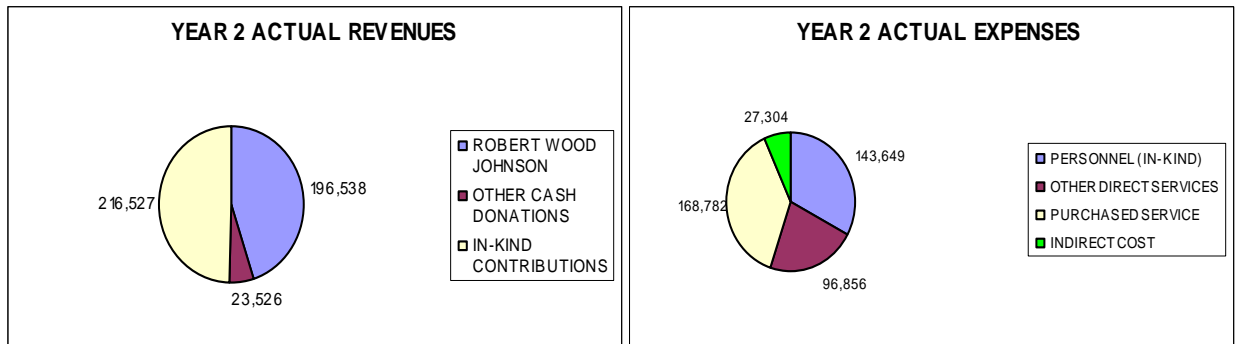
We extend a heart-felt *mahalo* to the following for their support of the Maui Long Term Care Partnership:

- |  |   |
|--|---|
| Active Now Wellness Center               | Lahainaluna High School                         |
| AARP                                     | Lahaina Restoration Foundation                  |
| AKAKU Maui Community Television          | Maka Hana Ka Ike                                |
| AssistGuide                              | Maui Legislators                                |
| Baldwin High School                      | Maui Adult Day Care Centers                     |
| Care Home Operators Association          | Maui Chamber of Commerce                        |
| Case Managers Coordination Program       | Maui Community College                          |
| Catholic Charities                       | Maui County Office on Aging                     |
| Central Maui Regional Planning Group     | Maui Economic Development Board                 |
| Community Clinic of Maui                 | Maui Economic Opportunity, Inc.                 |
| Department of Housing and Human Concerns | Maui Foundation                                 |
| East Maui Regional Planning Group        | Maui High School                                |
| Hale Hulu Mamo (Hana)                    | Maui Memorial Medical Center                    |
| Hale Mahaolu                             | Maui Senior Clubs                               |
| Hale Makua                               | Na Hoaloha—Maui Interfaith Volunteer Caregivers |
| Hawaii Business Research Library         | North Shore Maui Regional Planning Group        |
| Hana Community Partners                  | Office of the Mayor, County of Maui             |
| Hawaii Community Foundation              | Ohana Makame—Hana's Family Resource Center      |
| Hawaii State Executive Office on Aging   | Planning & Coordination Council (P&C)           |
| Honpa Hongwanji Mission of Hawaii        | Prudential Insurance Company                    |
| Hospice Maui                             | Real Choices Access                             |
| Hui Malama Learning Center               | Roselani Place                                  |
| Joint Advocacy Council on Senior Affairs | St. Anthony High School                         |
| Kaiser Permanente                        | Seabury Hall                                    |
| Kalama Heights Retirement Community      | South Maui Regional Planning Group              |
| Kamehameha Schools                       | State Department of Education                   |
| Kapi'olani Community College             | State Department of Health                      |
| Kaunoa Senior Center                     | State Department of Human Services              |
| King Kekaulike High School               | U. H. Manoa Center on Aging                     |
| Kula Community Association               | U. H. School of Nursing                         |
| Kula Hospital                            | Upcountry Maui Regional Planning Group          |
| Labor Alliance                           | West Maui Regional Planning Group               |
| Lahaina Intermediate School              | West Maui Taxpayers Association                 |

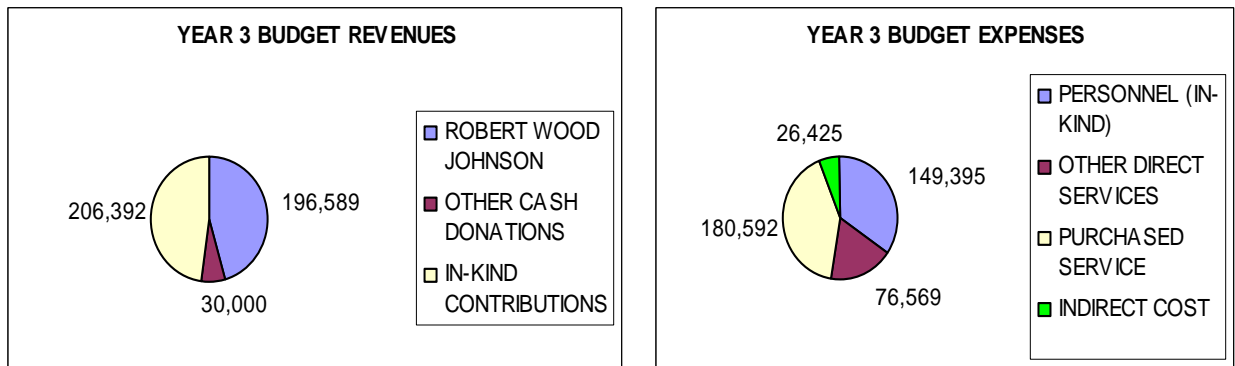


# Financial Report

February, 2005—January 2006  
Actual



February, 2005—January 2006  
Budgeted



**Mahalo!**

Partnership members express **mahalo** to Hale Makua employees for serving as the lead agency and fiscal agent for the Partnership. We appreciate their efforts in meeting fiscal and grant requirements of our funders.

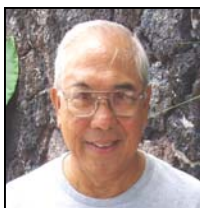
*Tony Krieg, Glenn Abe, Connie Miller, Carol McKenna, Donna Nascimento, Steve Bogin, Tiffany Benton, Cathy Meyer-Uyehara*

## Our Regional Representatives and Team Members

From the  
Ground Up!  
It all starts with  
community



Joan Yokoyama, Central Maui



Rick Medina, Central Maui



Harry Hasegawa, Central Maui



Malia Henderson, East Maui



Jo Reyes, North Maui



Patricia Rouse, South Maui



Rosemary Robbins, Upcountry Maui



May Fujiwara, West Maui

**Central Maui:** Joan Yokoyama (Core Leadership Team), Rick Medina (Regional Co-Chair and Core Leadership Team alternate), Harry Hasegawa (Regional Co-Chair), Patricia Duckworth, Charlotte Fusato, Frank Hamasaki, Sylvia Ho, Romaulda Ines, Jeanne Kenlon, Grace Lee, Helen Misner, Mercedes Neri, Carmen Pena, Sidney Piosalan, Pasita Pladera, Janet Shimada, Nancy Shimoda, Jill Shinno, Helen Tamashiro, John Tomoso

**East Maui:** Malia Henderson (Core Leadership Team), Jackie Kahula, Echo Kahula, Cecilia Kalalau, John Labbe, Pohaku Lee, Leimano Lee, Daisy Lind, Edwin Take Matsuda, Lorna Ogata, Valerie Park, Kuulei Pu, Louisa Pu, Essie Sinenci, Gladys Sinenci, Carolyn Smith, Alfred Victorine, Beverly Victorine, Kuulei Haina, Jan Rocca, Pablo Cortez, Bully Ho'opai, Ellen Okada, Lani Olivera, Masa Mataoka, Violet Mataoka, Andy Olivera, Jerry Sgiharius, Jackie Meadows, Helen Perry, La'a Respicio, Milton Kawa'aiea, Audrey Kawa'aiea, Rose Soon, Jean Mardfin, Jenny Chang, Goro, Masa Ototoka

**North Maui:** Jo Reyes (Core Leadership Team), Marie Carvalho, Celia Fraser, Dana Fraser, Mabel Lopes, Cyrilla Pascual, Felix Pascual, Leilani Zinsman, Donna Yanos

**South Maui:** Patricia Rouse (Core Leadership Team), Allegra Harvey, Connie Holmes, Kathleen Holland, Valerie Honeyfield, Harvey & Lois Janis, Linda Mau, Pat Palmer, Carmen Pena, Jennifer Rappenecker, Judy & Ray Robeck, Ronni Sofaly, Sanni Tharp

**Upcountry Maui:** Rosemary Robbins (Core Leadership Team; Regional Co-Chair) and Elliott Krash, Doug Harr

**West Maui:** May Fujiwara (Core Leadership Team), June Kaaihue (Core Leadership Team alternate), Beth Alvin, Henry Ariyoshi, Roz Baker, Naomi Bleau, Johanna Bergman, Jane Cambouris, Joseph Chang, George Fujiwara, Ruth Hill, Joyce Ige, Jo Anne Johnson, Stuart Kahan, Karen Kondo, Eddie Mathias, Dennis Nakamura, Marsha Nakamura, Michael Nakano, Alberta Nobu, Marv Paularena, Michele Paularena, Malia Shimomura, Wendy Stebbins, Cary Valdez, Anita Yamafuji, Alyce Yoshino

## **Key Year 2 Accomplishments in the Regions**

### **Central Maui**

The region continued to implement the "Saving for Aging" initiative to inform the public about long term care costs. The region developed the concept for affordable housing for middle class seniors that support a residential option in the aging and long term care continuum. The region engaged developers from Alexander and Baldwin and Dowling & Company in conversations about potential senior housing for middle class Kupuna.

### **East Maui**

The region collaborated with Maka Hana Ka Ike (Hana School Building and Trades Program), Hale Hulu Mama (Hana Senior Center) and Hana High School students on a home retrofit project to allow Kupuna to "age in place" in their homes and community for as long as possible. This strategy addressed the problem that there are no services in East Maui and elders desire to live in their own community. Training in building ramps and the installation of grab bars and toilet seats was provided to twenty (20) to twenty-five (25) students and four (4) adults. A total of nineteen (19) homes were retrofitted. Additionally, three (3) 12 x 12 bedrooms were gifted by the project with bedrooms designed and built by students. The students also designed and built a separate and private space at the senior center for lomilomi and other health services. Hospice services were added to the region through a collaboration between Hale Hulu Mamo and Hospice Maui.

### **North Maui**

The region hosted a Kupuna Job Fair and Forum in September 2005 to continue to inform the public about the need for caregivers for Kupuna. Agencies were invited to participate in the Job Fair to share information about prospective jobs and volunteer opportunities. Lahainaluna High School students participated in an intergenerational play as part of the forum and reported on their experience as part of a power point presentation that they prepared. The region began researching other possible initiatives for North Shore Maui.

### **South Maui**

The region developed and disseminated information materials (Falls Prevention, Disability Etiquette, Recognize a Stroke, How Seniors Can Prevent Falls, and Step Up To Good Health). A "Share the Care" team volunteer project was explored at Kalama Heights senior retirement community. The region sponsored "TWO LEFT FEET" dance classes and supported "T'ai Chi Classes" for seniors. The region recruited volunteer caregivers and partnered AARP on a Walking For Fitness Program in South Maui.

### **Upcountry Maui**

The region developed and disseminated information materials (Senior Resource Flyer, "Doctor Packets") and provided long term care presentations at community and church groups. The region supported Elmer Cravalho's Kula Credit Union's low cost senior housing project and advocated for safe water Upcountry. The region recruited volunteer caregivers.

### **West Maui**

The region supported the Lahainaluna High School long term care curriculum project through the Lahaina-Honolua Senior Citizens' Senior Club. The Club donated \$1,000 for a scholarship that was awarded to Melford Lazarte. The region also donated \$1,250 to cover transportation costs for students to travel to Kahului for their career shadowing experiences. The region also donated \$250 to the high school for students to purchase scrubs that they could wear when they did career shadowing. The national Community Partnerships for Older Adults Program office wrote a story about this initiative that appeared in the national newsletter. The region supported the Volunteer Caregiver Pilot Project by developing a comprehensive list of agencies, businesses, churches, schools, and other groups to outreach to for help in recruiting volunteer caregivers.

## **Key Year 2 Coalition Strategy Accomplishments**

### **Strategy 1: Getting our Hale (House) in Order**

- ◆ We continued to get organized as an island-wide coalition.
- ◆ We developed and implemented a detailed work plan that has guided the work of eight committees, 6 regional planning groups, and the Core Leadership Team.
- ◆ We achieved Year 2 program and financial expectations. We met program and financial reporting requirements of The Robert Wood Johnson Foundation.
- ◆ We implemented teaching and learning sessions for Co-Chairs of Committees as a way of increasing skills and knowledge in the areas of communications, evaluation, and resource development (sustainability of initiatives).
- ◆ We initiated an Annual Meeting in Year 1 to share our progress with the public.

### **Strategy 2: Organizing and Getting the Word Out**

- ◆ We conducted more than twenty presentations with several groups about the Partnership strategic plan, long-term care issues, and recruited volunteer caregivers.
- ◆ We continued to market the Saving for Aging tool kit around the island.
- ◆ We continued to recruit new members for committees and regional planning groups.
- ◆ We developed a communications plan and an evaluation plan to help guide the Partnership in targeting audiences and evaluating progress and outcomes.
- ◆ We maintained the website and have plans to evaluate customer satisfaction during Year 3.

### **Strategy 3: Educating and Training Today's Generations and Preparing Future Generations"**

- ◆ We provided guidance and technical assistance to Lahainaluna High School regarding the implementation of the long term care curriculum.
- ◆ We initiated the Volunteer Caregiver Pilot Project and received funding from the County of Maui to experiment with this effort to increase the volunteer supply on Maui. The initiative includes bringing together the agencies that provide voluntary services and assisting them to coordinate their work and increase the volunteer supply on Maui.

### **Strategy 4: "Influencing Change"**

- ◆ We engaged the members of the Maui County Council's Housing and Human Services Committee in a morning dialogue about the problem of long-term care on Maui, especially lack of workers. This opened the door for further discussions with Council and other elected officials.
- ◆ We kept current with Robert Wood Johnson Foundation funding opportunities and advised the HMSA Foundation about a Partners in Nursing Program.. HMSA decided to pursue the grant.
- ◆ We maintained communication with the State Departments of Health and Human Services about the Partnership's strategic plan and implementation initiatives. The Partnership hosted the Maui Round Table on Managed Care. The Department of Human Services requested that the Project Director serve on the state's managed care advisory committee.
- ◆ We advocated for a Going Home Program with the Department of Human Services in Year 1 and the Department Director changed administrative rules. The Director reports that this change has allowed over 500 patients to be discharged from hospitals statewide, saving the Medicaid Program millions of dollars.



*Honoring the Past  
Examining the Present  
Shaping the Future*



*Kahului, Maui, Hawaii, June 26, 2003.* Maui Long Term Care Partnership vision created: "Maui as a place where the spirit of *aloha* (love) and *ohana* (family) is the essence of our *kupuna* (elder) friendly isle.

The Partnership envisions an organized system of long-term care and support services that is a compassionate social model where people age and die with dignity through empowerment and choice. The members envision a system where the concerns and care of the elderly are a natural part of the social system and elders are treated with community concern for vulnerability just as we do our children. Partnership members want to see Maui preserve its spirit of *aloha* and *ohana*; a multi-generational system of family-based support with *kupuna* (elders) held in high esteem and love and caring is the way of life. They want to see the beautiful island of Maui keep elders alive and well in an environment in which people of all incomes do not have to worry about their care. This should be a philosophy of our national system, a right, and not a privilege, to health and long-term care.

The Partnership desires to have a long-term care workforce that is paid according to skill and that healthcare workers are paid at a higher rate. The Partnership believes it is important to educate and make our public more aware about the long-term care system (issues and challenges) and make it part of the formal education system. The Partnership wants a well-trained and educated workforce, a system where services provided are flexible, and the emphasis is on quality of life throughout life.

The Partnership's *Vision* is that more home- and community-based programs are in place on the island to support elders and families. The Partnership wants to increase a wide range of affordable programs (home-based care) and intergenerational programs and offer volunteers incentives to support the workforce system. The Partnership believes education is a key to preparing the island's youth for jobs and careers in the long-term care field through all levels of schooling.

The Partnership's *Mission* is to "establish and sustain a comprehensive, coordinated home- and community-based model of services for all that will foster quality of life and death with dignity."

**PHILOSOPHY AND VISION ADOPTED** by coalition members who participated at the Partnership's June 26, 2003 strategic planning session. A strong theme that emerged at the session was that consumers want to be able to live at home for as long as possible and desire to receive care in the home when they need it.



## **Maui Long Term Care Partnership OPERATING GUIDELINES**

### **ARTICLE I**

#### **Name**

The name of the partnership is Maui Long Term Care Partnership (hereinafter referred to as Partnership), a collaboration of agencies, institutions, organizations, groups and individuals who will work together to develop, carry out, support and evaluate the partnership.

#### **Location**

The principal office of the Partnership shall be located in Kahului, Maui, Hawaii. The territory served by the partnership shall include the island of Maui and may include the islands of Molokai and Lanai.

#### **Legal Entity and Fiscal Agent**

Hale Makua, located at 472 Kaulana Street, Kahului, Maui, Hawaii shall serve as the fiscal agent for the Partnership. In this capacity, Hale Makua shall house and administer all Partnership funds from grants and other sources, as required to maintain its fiduciary responsibilities.

### **ARTICLE II**

#### **Mission and Goals**

The mission of the Partnership is to establish and sustain a comprehensive, coordinated home and community-based model of services for all that will foster quality of life and death with dignity.

The goals of the Partnership are to:

1. Improve access to information about long-term care services (including residential and support services, education, training, and employment) and availability so that people can make informed choices.
2. Increase awareness and knowledge at all levels of society about aging, long-term care and supportive services.
3. Provide education and training to long-term care caregivers in both informal home-based and formal professional situations.
4. Develop, implement, and sustain an organized long-term care infrastructure for Maui Island that matches the community's needs and preferences.

#### **Community Values**

The Partnership's vision and mission are guided by the community's values, as articulated by the participants of the Partnership's June 26, 2003 planning retreat, which reflect the diversity of the Hawaiian culture as noted below (English and Hawaiian terminology is reflected):

- Love, Caring, and Compassion (*Aloha*)
- Family and Community (*'Ohana*)
- Trust (*Hilina'i*)
- Doing what is right (*Pono*)
- Unity and Harmony (*Lokahi*)
- Responsibility, Self-Responsibility, Integrity, Commitment (*Kuleana*)

- Team building, working together (*Laulima*)
- Responsive leadership (*Alaka'i*)
- Relationship (*Pili*)
- Freedom (no translation)
- Choice (*Koho'ia*)

### **ARTICLE III**

#### **Partners**

The Partnership shall consist of various agencies, organizations and individuals representing caregivers, public sector providers and funders, private not-for-profit long-term care and/or supportive services, for-profit long-term care long-term care service providers, private sector funders, local government, corporations, and the media. There shall be no limit to the authorized number of partners. A listing of partners will be maintained by Partnership staff and made available to anyone interested.

The Partners:

1. promote the Partnership's mission.
2. articulate a community-based agenda for improvement in long-term care.
3. provide input, advice, and feedback to the Partnership and propose solutions.

Interested parties can become partners by contacting Partnership staff stating their interest, agreeing to support the Partnership mission, completing a partner information form, and signing a memorandum of agreement.

### **ARTICLE IV**

#### **Governance Structure**

The Partnership will be governed by a Core Leadership Team which will have the responsibility of providing leadership to the collective efforts of the partnership as it works to fulfill its mission. The Project Director is responsible for managing, coordinating, and supporting the day-to-day activities of the Partnership.

The Core Leadership Team will become effective on August 1, 2002 and remain the oversight body for the Partnership until such time as a new or revised governing plan is implemented by a two-thirds majority vote of the entire Core Leadership Team active at the time. The Core Leadership Team will govern business on behalf of the Partnership through principles of diversity, inclusiveness, and community values outlined in Article II.

The Core Leadership Team shall consist of 20 voting seats and 2 non-voting seats. The Core Leadership Team can invite non-voting members or persons to participate in meetings by consensus of the people present at a meeting, as desired. New seats can be created or eliminated by unanimous vote of the entire Core Leadership Team. Proxies shall be permitted. The Core Leadership Team consists of the following members:

Key agencies serving the elder community (frail elderly) – 9 seats with each agency designating their representative

Hale Makua  
 Hale Mahaolu  
 Maui Economic Opportunity, Inc.  
 Maui Adult Day Care Centers  
 Hospice Maui  
 Kaunoa Senior Center  
 Kula Hospital  
 Care Home Operators Association  
 Maui Memorial Medical Center

Government agencies serving the elder community – 4 seats with each agency designating their representative

Department of Health  
Maui County Office on Aging  
Maui Community College  
Rural Development Project

Regional – 6 seats with each region designating their representative

East Maui  
West Maui  
Central Maui  
Upcountry Maui  
South Maui  
North Maui

Frail elder consumers/caregivers – 1 seat. The Core Leadership Team shall invite interested community members to put for their names for consideration for the frail elder consumer/caregiver seat. The Core Leadership Team will be decided on a two-thirds vote basis.

Non-voting members:

Office of the Mayor  
County Council

The Vice-Chair position will be filled on a rotating basis from the regional representatives. Beginning on June 1, 2005, the first regional Vice-chair will be from East Maui. The rotation will be every three months, and the order of rotation will be alphabetical: Central Maui; East Maui; North Maui; South Maui; Upcountry Maui; and West Maui (that means that the next Vice-Chair will be from North Maui, etc). The Vice-chair stands in when the Chair is not available to perform the duties and functions of the Chair.

The officers of the Core Leadership Team are: Chair and Vice-Chair. The offices of Chair and Vice-Chair of the Core Leadership Team shall be elected annually from the members of the Core Leadership Team by a simple majority. The terms are not limited.

The Chair is responsible for leading the Core Leadership Team in fulfilling its responsibilities for the governance of the Partnership, shall preside at Core Leadership Team meetings, and present a report to the Partnership at the Annual Meeting. The Vice-Chair stands in when the Chair is not available to perform the duties and functions of the Chair.

The Core Leadership Team members participate in the formulation of policies to guide the operations of Partnership. They also serve on one or more Standing Committees or task forces or accept an assignment from the Chair of the Core Leadership Team to serve as an advisor in a particular area of expertise.

Members and officers of the Core Leadership Team will not receive compensation for the performance of their duties as members of the Core Leadership Team. Core Leadership Team members must acknowledge and declare any financial interest in any business entity dealing with Partnership and shall not participate, when such is necessary, in any vote taken in respect to such transactions or services. Core Leadership Team members must also abstain from any discussion or voting during Partnership meetings on matters that present a direct financial conflict of interest between Partnership and their organization.

As needed to advance the work of the partnership, the Project Director can confer with the Chair and members of the Core Leadership Team between regular meetings of the Core Leadership Team for advice and recommendations on issues requiring timely deliberations. When deemed necessary by the Chair, he/she may call an additional meeting of the Core Leadership Team or request a majority vote of the Core Leadership Team by e-mail or fax to ensure an expeditious response to time sensitive decisions.

## ARTICLE V

### Meetings

An Annual Meeting of the Partnership shall be held at a time and place designated by the Core Leadership Team to inform the partners on progress and receive input.

Standing Committees, task forces, and ad hoc committees will meet as needed to accomplish their objectives.

A meeting can be called by the Chair or Vice-Chair by notice in writing or by e-mail at least seven (7) days in advance of the meeting. A quorum shall consist of 50% of the voting seats of the Core Leadership Team. Decisions will require a motion, a second, and a two-thirds majority vote of the voting members present. In such case, a two-thirds vote will constitute a decision of the entire core leadership team. In the event of a time sensitive issue and a meeting with a quorum cannot be assembled, then 100% of the Core Leadership Team will be canvassed by mail, phone, or email. In such case, a two-thirds vote of the entire Core Leadership Team will constitute a decision.

## ARTICLE VI

### Parliamentary Procedures

The Core Leadership Team shall conduct its meetings in accordance with Parliamentary Procedures, which it shall also use to resolve any questions on matters of procedure that are not specifically addressed in these Guidelines.

**Mahalo** to the staff of the Maui Long Term Care Partnership for lending support to the committees, regional planning groups, and the Core Leadership Team.

*Rita Barreras, Gerri Shapiro, Ray Henderson, Dot Gordon and Renee Gaines*

## Our 2004 Committees and Members

### **Policy and Advocacy**

Jo Anne Johnson, Co-Chair  
Anne Trygstad, Co-Chair  
Senator Roz Baker  
Sandy Baz  
Pearl Higa  
Nancy Johnson  
Tony Krieg  
Wes Lo  
John Tomoso

### **Business Research and Development**

Barry Gay, Chair  
Ruth Corn  
Tony Krieg  
Wes Lo  
John Schaumburg  
Anne Trygstad

### **Referral and Services Coordination**

Jo Reyes, Co-Chair  
Joan Yokoyama, Co-Chair  
Tony Krieg  
Linda Mau  
Gigi Olsten  
Steve Perkins  
Rosemary Robbins  
Norma Circle

### **Community Development & Co-Chairs**

East Maui, Malia Henderson  
West Maui, May Fujiwara  
Central Maui, Joan Yokoyama, Rick  
Medina, Harry Hasegawa  
Upcountry Maui, Elliott Krash,  
Rosemary Robbins  
North Maui, Jo Reyes  
South Maui, Pat Rouse  
Caregiver At Large, Mary Plaunt

**Mahalo for promoting  
collaboration as a  
key to solving Maui's  
long term care**

### **Workforce Education**

Sandy Freeman, Chair  
Charlotte Fusato  
Cary Valdez  
Brenda Ramos  
Margie dela Cruz  
Joan Crevier  
Karen Moody  
Pat Ross  
Kathy Couch

### **Education Task Force**

Sandy Freeman, Chair  
Tiffany Benton  
Kate Burrows  
Zoe Miner  
Nancy Chambers  
Joyce Chun  
Eloise Correa  
Kathleen Couch  
Charlotte Fusato  
Emily Haines  
Ruth Hill  
Barbara Huntley  
Nancy Johnson  
Nalani Kaaa  
Linda Kushi  
Paul Luuwai  
Priscilla Mikell  
Brooke Nacua  
Debra Nakama  
Michael Nakano  
Iris Nitta  
Sidney Piosolan  
Susan Pirsch  
Kim Otani  
Barbara Oura-Tavares  
Kassia Percell  
Patricia Rickard  
Rosemary Robbins  
Cecelia Romero  
David Russell  
Susan Scofield  
Linda Shibano  
Janet Shimada  
Malia Shimomura  
Joseph Wheeler  
Carol White  
Steve Yamada  
Randy Yamanuha  
Lou Young  
Richard Young

### **Networking Breakfasts**

Sandy Freeman, Chair  
Dana Acosta  
Kathy Counc  
Laura Cowell  
Margie De La Cruz  
Carol Hieb  
Richard Hieb  
Kathleen Holland  
Valerie Honeyfield  
Roger Katsutani  
Tony Krieg  
Flo Martin  
Linda Mau  
Anna Mayeda  
Karen Moody  
Mercedes Neri  
Felix Pasqual  
Karen Peterson  
Brenda Ramos  
Jo Reyes  
Rosemary Robbins  
Pat Ross  
Patricia Rouse  
Sarah Shim  
Ann Salek  
Elaine Slavinsky  
Sanni Tharpe  
Cliff Tokumuru  
Betty Yamashiro  
Joan Yokoyama

### **Marketing**

Greg LaGoy, Co-Chair  
Mary Plaunt, Co-Chair  
Sean McLaughlin

### **Evaluation**

Dr. Lorrin Pang, Co-Chair  
Cullen Hayashida (Oahu)  
Sarah Yuan (Oahu)

### **Finance**

Barry Gay, Chair  
Glenn Abe  
Tony Krieg  
Roy Katsuda

**CORE LEADERSHIP TEAM  
MEMBERS  
2005**

**Hale Makua**  
Tony Krieg, President/CEPO  
Partnership Chair

**Hale Mahaolu**  
Roy Katsuda  
Kathy Louis

**Maui Economic Opportunity, Inc.**  
Sandy Baz  
Cesar Gaxiola

**Maui Adult Day Care Centers**  
Sandy Freeman  
Kathy Couch

**Hospice Maui**  
Greg LaGoy

**Kaunoa Senior Center**  
Sylvia Sakaki  
Sarah Shim

**Maui Memorial Medical Center  
Kula Hospital**  
Wes Lo  
John Schaumburg  
Anne Trygstad

**Department of Health**  
Dr. Lorrin Pang

**Maui County Office on Aging**  
John Tomoso  
Norma Circle  
Jo Reyes

**Rural Development Project  
Maui Community College**  
Barry Gay

**Central Maui**  
Joan Yokoyama  
Rick Medina, Harry Hasegawa

**East Maui**  
Malia Henderson

**North Maui**  
Jo Reyes

**South Maui**  
Patricia Rouse

**Upcountry Maui**  
Elliott Krash

**West Maui**  
May Fujiwara

**2005 Partnership Sponsored  
Teaching and Learning Sessions**

**March 02, 2005**

Co-Chair and Community Development Teaching and  
Learning Sessions, Maui Community College,  
Kahului, HI

**April 14, 2005**

*West Maui Kupuna Long-Term Care Job Fair & Forum*, Thursday, 10:00  
a.m. to 12:00 noon, West Maui Senior Center  
Lahaina, HI

**May 04, 2005**

Co-Chair and Community Development Teaching and  
Learning Sessions, Cameron Center  
Kahului, HI

**June 28, 2005**

Maui Long Term Care Partnership Annual Meeting "*Progress in Implement-  
ing Maui's Strategic Plan for Long-Term Care and Supportive Services*",  
Maui Beach Hotel, Elleair Rainbow Ballroom, Kahului, Maui, HI

**July 13, 2005**

Co-Chair and Community Development Teaching and  
Learning Sessions, Maui Community College,  
Kahului, HI

**September 10, 2005**

*North Shore Maui Kupuna Long-Term Care Job Fair & Forum*, Saturday,  
8:30 – Noon, Kaunoa Senior Center, Paia, HI

**November 02, 2005**

Co-Chair and Community Development Teaching and  
Learning Sessions, Kaunoa Senior Center, Pa'ia, HI

**TO JOIN THE PARTNERSHIP**

**PLEASE CONTACT PARTNERSHIP STAFF  
(808) 871-7749 or [info@mauionlongtermcare.org](mailto:info@mauionlongtermcare.org)**

**WE WELCOME YOUR PARTICIPATION!**

**Reference Operating Guidelines, Article III  
For Partners Responsibilities and How To Join.**

The Partnership sends its  
*mahalos* to everyone who made  
this project a reality for Maui

**Maui Long Term Care Partnership  
472 Kaulana Street  
Kahului, Maui, Hawaii 96732**

**Phone: (808) 871-7749  
FAX: (808) 270-8037**

**[Email: info@mauilongtermcare.org](mailto:info@mauilongtermcare.org)**



**Visit us on the Web  
[www.maulongtermcare.org](http://www.maulongtermcare.org)**